

MINUTES

Meeting: PEWSEY AREA BOARD
Place: Bouverie Hall, North St, Pewsey SN9 5EQ
Date: 7 March 2016
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Charles Howard (Substitute), Cllr Jerry Kunkler (Chairman) and Cllr Stuart Wheeler (Vice Chairman) and Cllr Charles Howard

Wiltshire Council Officers

Ros Griffiths – Community Engagement Manager
Karen Brown – Community Youth Officer
Kevin Fielding - Democratic Services Officer
Ian Gibbons – Associate Director Legal and Governance

Parish Councils

Alton Parish Council – Steve Hepworth
Burbage Parish Council – Steve Colling
Chirton & Conock Parish Council – Cecil Withers
Easton Royal Parish Council – Margaret Holden
Grafton Parish Council – H.A.Whitcher
North Newnton Parish Council – Carolyn Whistler
Patney Parish Council – Andrew Pye
Pewsey Parish Council – Peter Deck, Curly Haskell, Alex Carder & Terry Eyles
Rushall Parish Council – Colin Gale
Shalbourne Parish Council – Mike Lockhart
Wilcot & Huish (with Oare) Parish Council – Dawn Wilson
Woodborough Parish Council – John Brewin

Partners

Wiltshire Police – Inspector Nick Mawson

Pewsey Community Area Partnership (PCAP) – Susie Brew & Dawn Wilson

Healthwatch Wiltshire – Paul Lefever

Total in attendance: 66

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p> <p>It was noted that Cllr Charles Howard - The Collingbournes and Netheravon was standing in for Cllr Paul Oatway who unable to attend the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Cllr Paul Oatway – Wiltshire Council.</p>
3	<p><u>Minutes</u></p> <p><u>Decision</u></p> <ul style="list-style-type: none"> • The minutes of the meeting held on Monday 11 January 2016 were agreed as a correct record and signed by the Chairman. • It was noted that Margaret Holden was in attendance at the meeting as a representative of Easton Royal Parish Council.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following Chairman’s Announcements were noted:</p> <ul style="list-style-type: none"> • Public Transport Review • Your Care Your Support • 2016/17 Area Board Budget

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Housing - Meeting Local Need & Adult Care

Rhonda Ward - Head of Adult Care Operations, Wiltshire Council gave a presentation that outlined Wiltshire Council's housing offer for Affordable Housing in the Pewsey community area.

Points made included:

National Policy Context

- Increase owner-occupation including low cost options.
- Make best use of existing social housing stock.
- Reduce burden on public sector (housing benefit bill).
- Increase supply of new homes.
- Promote independent living in the community.

Wiltshire priorities

- Ensuring there are a range of housing options available to meet needs.
- Promoting home ownership housing.
- Enabling provision of homes for the most vulnerable.
- To help people to achieve independence and choice enabling them to live at home for longer.
- To improve the quality and make best use of existing stock.

Next steps

- Commissioning research at community area level.
- Developing housing strategy & agreeing priorities.
- Work with local communities & partners to understand local need and deliver new homes.
- Consider options to increase choices for those not able to meet needs in open market.

- Respond to national policy changes

Questions raised from the floor included:

Why if there is a surplus housing stock in Wiltshire are local people not being offered these properties, it appears that refugees are being offered them.

Many tenants living in Pewsey would like to move to smaller properties but cannot because suitable smaller properties are being offered to people living outside of the community area.

It was agreed that Rhonda Ward would refer the questions that had been raised to Wiltshire Council officers who could give a full answer and these would be feedback to the Area Board.

The Chairman thanked Rhonda Ward for her presentation.

Affordable Housing Questions & Answers which were raised at the 7 March Pewsey Area Board meeting

1. Why if there is a surplus housing stock in Wiltshire are local people not being offered these properties, it appears that refugees are being offered them.

The homes we have provided for our refugees is accommodation that has been advertised to Wiltshire residents first but has not been allocated due to a lack of interest.

For example since the introduction of the bedroom standard, many of our providers have struggled with allocating 1st and 2nd floor 2 bed properties as these properties have previously been allocated to single and couples with a 1 bed need, which is no longer possible to do as it would be unaffordable to them, and families prefer 2 bed houses with gardens. We also have a number of age designated sheltered properties that are often advertised on a number of occasions before we are able to find a suitable tenant.

2. Many tenants living in Pewsey would like to move to smaller properties but cannot because suitable smaller properties are being offered to people living outside of the community area.

Social housing in Wiltshire is allocated through the councils adopted allocation policy. As explained within the policy in Section 9, all applicants who join the housing register are required to have a local connection to Wiltshire, unless they are part of the local connection exclusion group. Priority will always be given to applicants with a local connection to a town or parish in the first instance

A local connection will be based on the following criteria:-

- *A person who is resident in that area. The residency will need to be permanent and have lived in the area 6 months out of the last 12 or 3 years out of the last 5, or*
- *A person who is in permanent paid employment or has a fixed term contract for a minimum of one year or permanent offer of paid employment in the area, or is self employed and works predominately in the area or*
- *A person with close family (grand-parents, parents, legal guardian, adult children or brothers and sisters) who have lived in the parish or town for 5 years or longer.*

If no applicant can be found who has a local connection to the parish, town or neighbourhood plan area, the second allocation will be to any household with a connection to any surrounding parish or town. If no local connection can be found to the surrounding area then the property will be awarded to the applicant with the highest band and oldest date of application. Any tenant in Pewsey who is currently in social housing and needs to downsize would be eligible to join the register and be considered for any vacancy that meets the households needs. I would therefore encourage those households in Pewsey to make contact with the Homes4wiltshire team to process a housing application.

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The Vale Health and Wellbeing Centre

Ros Griffiths – Community Engagement Manager and Graeme Scott – Pewsey Leisure Centre Manager gave a presentation on the plans for the Vale Health and Wellbeing Centre.

Several slides were shown which outlined the plans for the new facility,. The designs would be on display at Pewsey Library and Leisure centre from Friday 5 March.

Points made included:

- A communications plan is being developed to promote the facility and encourage take up across the community (schools / businesses / parishes / community groups)
- Pre-build planning – keeping staff and customers informed during the build process.
- The need to maintain the existing customer base during the build process and communicate the interim leisure offer at the earliest opportunity
- Appetite for a locally led catering offer to be tested with the community
- The importance of community engagement – working with local clubs and

organisations to re-energise interest in the centre

- Wheeled sports design consultation meeting with leading skate park provider planned for the summer

Questions raised from the floor included:

Would the new centre use solar energy?

a. Yes it would, the programme is aiming for a BREAM (environmental assessment method) rating of Very Good and will include a bank of solar panels, the number is still to be determined.

To be a success the centre needed to have good transport links with a bus stop and a decent size car park.

a. Yes, these points were being taken into consideration and the Area Board might also like to explore local/community transport scheme to help people access the facility.

The need to get boots on the ground and get the project started.

a. The design is on target to meet the projected completion date Spring 2018

The Chairman thanked Ros Griffiths and Graeme Scott (Pewsey Leisure Centre Manager) for their presentation.

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Partner Updates

The following Partner updates were given:

Wiltshire Police – Inspector Nick Mawson
The written report was noted.

Wiltshire Clinical Commissioning Group (CCG)
The written report was noted.

Health Watch Wiltshire – Paul Lefever
The written report was noted.

Pewsey Community Area Partnership (PCAP)
The written report was noted.

A short film was also shown of the Youth project trip to Adrenaline Alley which PCAP had helped to organise.

	<p>Rushall Parish Council The written report was noted.</p> <p>Army Rebasing The written report was noted.</p> <p>The Chairman thanked everybody for their updates.</p> <p><u>Local Youth Network (LYN) - update</u></p> <p>Karen Brown – Community Youth Officer gave a short update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • A big thanks to Dawn Wilson for helping with the Adrenaline Alley trip, which had been very well received by the youth people. • Some photos were shown of the ongoing work on the Pewsey BMX track, a good deal of hard work had been spent on this project. • Up and coming projects included cooking and trampolining. • That volunteers were sought to help with the youth projects. <p>The Chairman thanked Karen Brown for her update.</p>
9	<p><u>Community Area Grants</u></p> <p>The Councillors were asked to consider seventeen applications seeking 2015/16 Community Area Grant Funding:</p> <p>Decision Burbage Village Hall Trust awarded £500 for Burbage Village Hall - Internet and Wi-Fi project. Reason <i>This application meets the grants criteria and has been classified as a capital project.</i></p> <p>Decision Wootton Rivers Village Hall awarded £835.20 for Wootton Rivers Village Hall New Large Tables. Reason <i>This application meets the grants criteria and has been classified as a capital project.</i></p>
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Decision
Pewsey Parish Council - Pewsey Area Youth Council awarded £5,000 for Pewsey Inclusive Roundabout.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Pewsey Heritage Centre awarded £459.90 for Pewsey Heritage Centre Purchase of New Chairs.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Devizes Pre-School awarded £993.50 for Woodborough Social Club - New Chairs.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Devizes Pre-School awarded £534 for promoting of Woodborough Club and its facilities.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Devizes Pre-School awarded £488 for Woodborough Club Wi-Fi.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Chairman, Wilsford Village Hall Committee awarded £1,000 for Wilsford Village Hall essential maintenance works.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision
Marden Village Hall awarded £4,250 for Marden Village Hall Replacement Windows.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Marden Village Hall awarded £650 for Marden Village Hall kitchen appliances replacement.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

The Coronation Hall, Alton Barnes, Alton Priors and Honeystreet awarded £991.54 for Stage Lighting for Coronation Hall Village Hall Alton Barnes.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Pewsey Vale FC awarded £700 for 5.Wiltshire County Football Pitch Improvement Programme.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Bedwyn Memorial Hall awarded £925 for Ridge Works to the Village Hall Roof.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Bedwyn Memorial Hall awarded £2,375 for Replacement doors in the Village Hall.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Bedwyn Memorial Hall awarded £488 for Footpaths Maintenance signage repair and awareness raising.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Pewsey Community Area Partnership awarded £921.98 for Equipment for Pewsey Memory Café.

Reason

This application meets the grants criteria and has been classified as a capital project.

Decision

Coronation Hall awarded £992 for Coronation Hall Gazebo.

Reason

This application meets the grants criteria and has been classified as a capital project.

11

Community Area Transport Group (CATG) - update and recommendations from last meeting held

Cllr Jerry Kunkler gave the CATG update:

- The Finance Update - Current balance excluding commitments for 2016/17 = £32,547.17 – noted.
- Issue 72 - Access to Pewsey Rail Station – noted.
- Issue 2874 - Footway and lighting improvements at Great Bedwyn bridges – noted.
- Issue 535 – Traffic management measures C52 Manningford – noted.
- Issue 91 – Footpath improvements at Rushall, Elm Row – Agreed that Highways complete a feasibility study to include a topographic survey at a cost of no more than £1,500.
- C38 Hillcott – noted.
- Issue 3676 – North Newnton Footway Improvements – noted.
- Issue 3723 – C261 Woodborough Footway improvements/20 mph Zone.
- Issue 3731 – Great Bedwyn, The Knap dropped kerb – noted.
- Issue 3354 – The Street, Easton Royal to be considered for 20 mph speed limit – noted.
- Issue 3547 – Request for 30 mph limit at Durley Burbage – noted.
- Issue 3744 – Request 40 mph in Marten – noted.
- Issue 4399 – Warning Signs on bend A345 in Prospect – noted.
- Issue 4383 – Install Village Gates outside Oare Nr Pewsey – noted.

- Issue 3944 – Replacement bollards in Farm Lane, Great Bedwyn – noted.
- Issue 3943 – New Bus Shelter, The Knap, Great Bedwyn – Noted.
- Issue 3858 – Speeding – Devizes Road, Upavon – noted.
- Issue 3489 – Request for Horse Warning Signs. C8 Alton Barnes – Could now be closed.

Freight Management Requests – noted.

- A342 Chirton to Rushall
- A345 Manningford
- C351 Rushall
- C38 Lochridge to Alton

The top two routes to be assessed for Freight Management measures in 2016/17.

Future Business Support for CATG – noted.

AOB - A late issue - slippery roads at Hillcott, no further action at this time, but discussed gritting and use of temporary warning signs – noted.

It was also agreed to transfer £2,500 from the Area Board budget to the CATG budget.

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Any Other Business

Colin Gale - Rushall Parish Council requested that the Area Board provided regular updates on any developments at the Everleigh Household Recycling Centre.

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Future Meeting Dates and Close

The next meeting of the Pewsey Area Board was scheduled for Monday 9 May 2016 at the Woodborough Social Club.

The Chairman thanked everyone for attending.



The Vale health and wellbeing centre



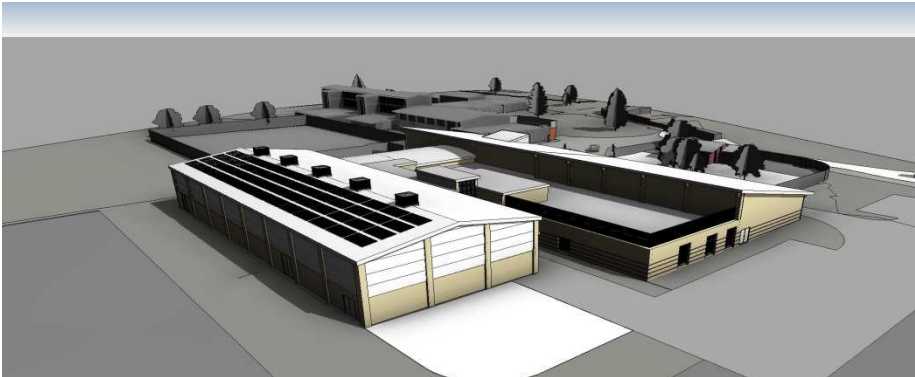
Ros Griffiths – Community Engagement Manager



Background

- Scheme revised summer 2015 to bring within budget
- COB signed off outline plan October 2015
- Area Board approved accommodation schedule November 2015
- COB disbanded 2015. Members involved as 'advisors' with individual specialisms (design / communications and marketing / wheeled sports)
- Concept Design developed
- Logo finalised
- Wheeled Sports scoping group formed
- Regular updates via CEM and OCM





Existing Leisure Centre

Wet change and Pool

Fitness suite

Dedicated youth space

Office and reception

Dry change

Squash courts x2

Sports hall



New centre

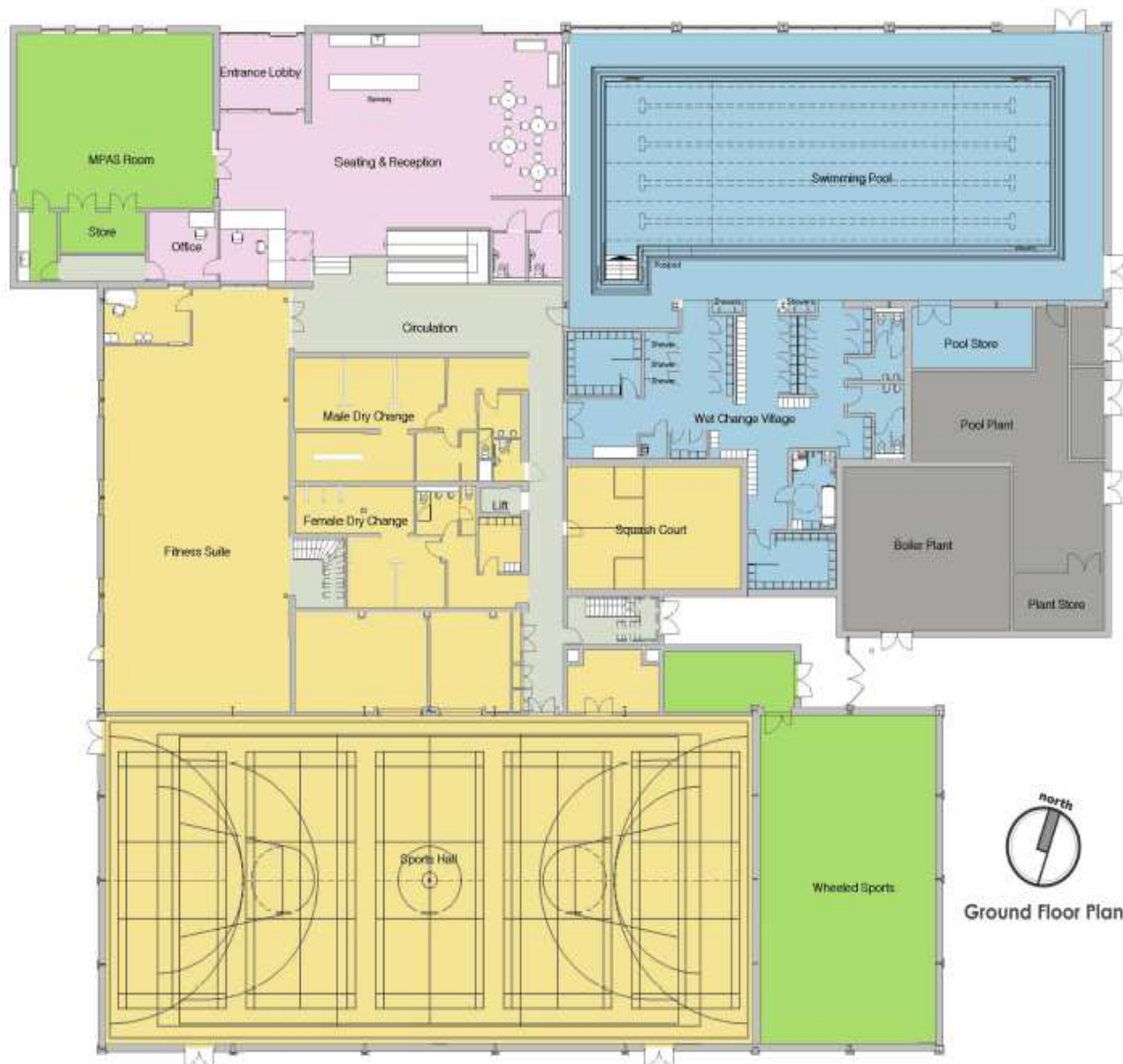
New pool
Wet change

MPAS
Wheeled Sports Area

Office
Reception
Servery
Seating

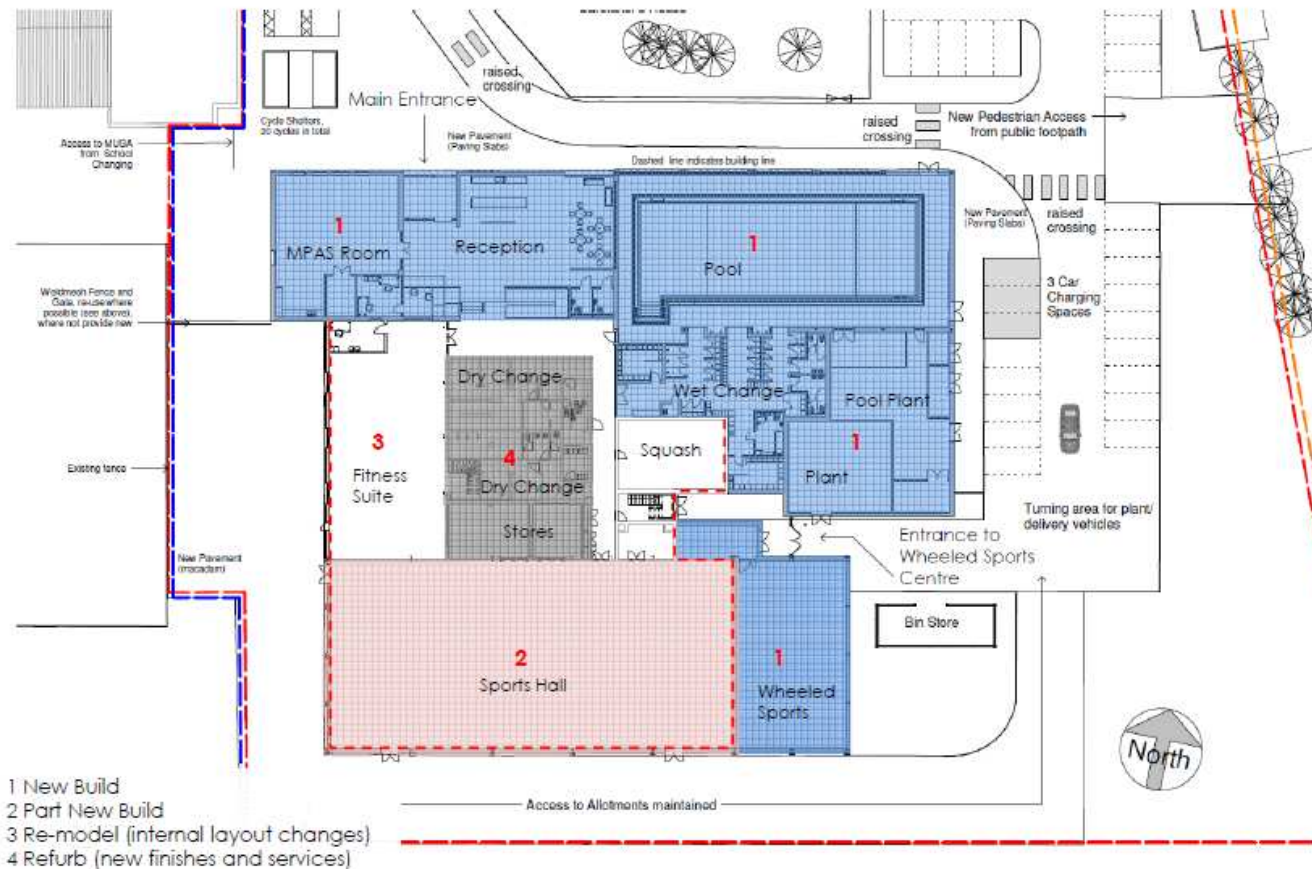
Circulation space

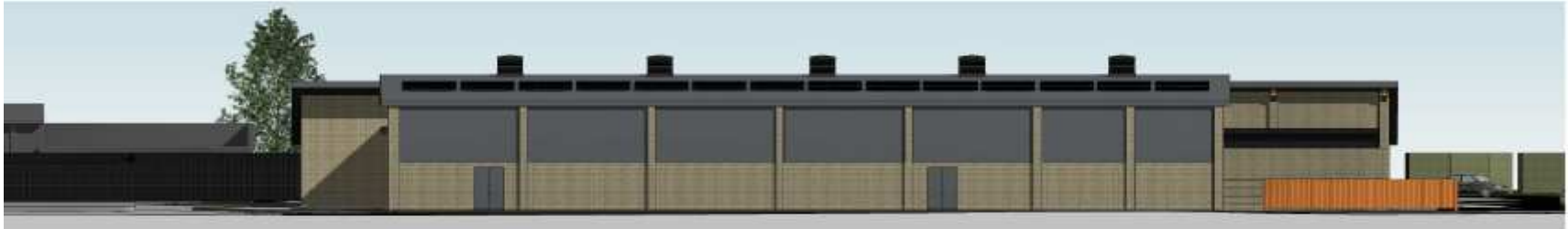
Fitness suite
Dry change
Sports Hall
Squash Court



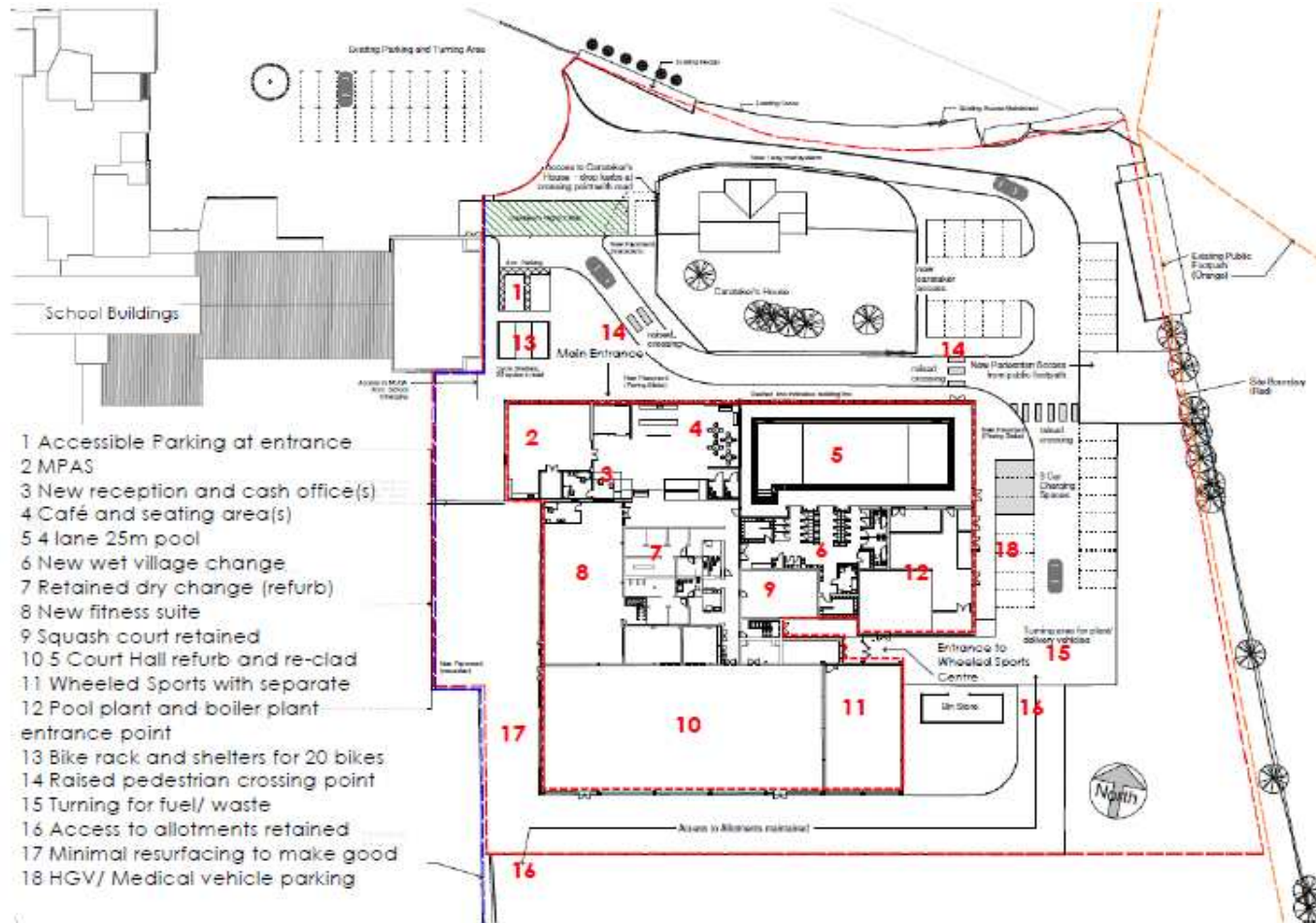
North
Ground Floor Plan

New Build, re-furbish and re-model





New site plan





Multi use Games Area MUGA

- The Multi use Games Area is already complete and offers a safe, enclosed games area.
- This is a dual use for facility for both the school and community use.
- The MUGA is available for hire for:
 - Tennis
 - Netball
- Bookings can be made at the Leisure Centre.



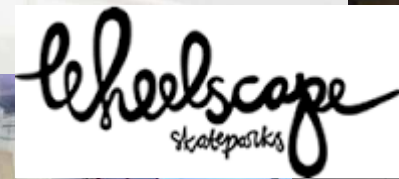
Catering offer

- Local business opportunity
- Servery area provided with utilities
- Additional seating
- Vending option
- Volunteer led



Wheeled Sports Area

- Separate access
- Reception room
- Parish Council section 106 money allocated for fit out
- Community management model
- Consultation event to explore design options
- Developed through LYN



Library – community hub

- Meeting space
- Hot desking for staff and partners
- Develop local offer
- Increase volunteer base
- Changing places facility



Changing Places



Not included within the scheme

- No fit out for the wheeled sports facility
Section 106 money allocated
- No works to connect the centre to Pewsey Vale School or provide alterations to caretakers dwelling.
- No dedicated Police accommodation
NPT to use breakout space and office/meeting room and hot desks at Pewsey Library



Indicative Build Programme

- Proceed to Planning Spring 2016
- Detailed Design and develop tender documents Summer 2016
- Contractor Interviews Autumn 2016
- Construction Autumn / Winter 2016
- Opening early 2018



Communications and Marketing

- Develop communications plan
- Pre Planning consultation
- Test catering offer with the community
- Wheeled sports consultation event for young people
- Work with clubs and groups to access alternative facilities / stakeholder briefings
- Promote offer to wider community (residents/clubs/schools/businesses)
- Develop programme of use
- Develop social media platforms e.g. dedicated website
- Regular updates via Our Community Matters and Area Board meetings



Governance

- Area Board – Responsible for overseeing delivery and promotion of the objectives of H&WC
- Health and wellbeing centre management team established
- Reporting structure - key topics, including:

Usage / Progress against an agreed business plan / Operational changes / Financial performance against budget / Customer feedback / Major events and programming / Achievements / Progress in delivering the council's policy on volunteering and apprenticeships / Promotion, marketing and publicity





Q&A?



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